



**SRI JAGADGURU RENUKACHARYA COLLEGE OF  
SCIENCE, ARTS AND COMMERCE**  
#9, Race Course Road, Bangalore - 560 009  
**PLACEMENT CELL 2018-2019**

Name of the Activity : Logical Reasoning and Arithmetic Reasoning

No. of Students Participated : 60

Year of the activity : 2018-2019


A Report on **Career Guidance** – Logical Reasoning and Arithmetic reasoning

The Sri Jagadguru Renukacharya College of Science, Arts and Commerce in association with the IQAC Cell organized a Career Guidance Program for final year students on 15/03/2019 and 16/03/2019 at the College campus.

The Training session was headed by Mr. Chala Pathy, Kayaka computers. He gave information about the Logical Reasoning and Arithmetic Reasoning. The logical reasoning is all about solving problems by using common sense and logic. Logical reasoning is of various types such as verbal reasoning, non-verbal reasoning, and analytical reasoning. Then they gave information about the Arithmetic Reasoning is all about solving logical reasoning questions by performing various mathematical operations. Some of the important chapters under arithmetic reasoning are Puzzle, Analogy, Series, Venn diagram and Inequality and so on. Then they conducted the session for Numerical reasoning. It includes about the solving logical reasoning questions by performing various mathematical operations.




Training session by Mr. Chala Pathy, Kayaka computers

  
**PRINCIPAL**  
Sri Jagadguru Renukacharya College  
of Science, Arts & Commerce  
Bengaluru-560 009.

**List of Participated Students**

Sl.No.	Name of the Student	Class
1	ABHISHEK R	B.COM
2	AISHWARYA SINGH A	B.COM
3	AKASH K R	B.COM
4	AKSHAY KK	B.COM
5	ALPHONS RAJ	B.COM
6	ANIL KUMAR N	B.COM
7	BALAJI C	B.COM
8	BALAJI R	B.COM
9	BHARATH A T	B.COM
10	BHARATH RAO B	B.COM
11	BHARATH T S	B.COM
12	BHAVYA R	B.COM
13	BHIMASENA M	B.COM
14	CHANDAN V	B.COM
15	CHARAN G T	B.COM
16	KIRAN KUMAR C N	B.COM
17	PRADEEP	B.COM
18	SANJAY KUMAR G	B.COM
19	SANJAY KUMAR K	B.COM
20	SHASHANK G	B.COM
21	SHOBHA K	B.COM
22	SIDDALINGAPPA SHARANAPPA	B.COM
23	SIDDARTH H C	B.COM
24	SIDDESH VS	B.COM
25	SREE CHARAN J	B.COM
26	SRINIVAS V	B.COM
27	SUHAS S	B.COM
28	SUNIL M	B.COM
29	TANMAY S SHROFF	B.COM
30	VARUN B	B.COM
31	VIKASGIRI	B.COM
32	VINAY B	B.COM
33	VINAY R URALA	B.COM
34	VARUN KUMAR .D	BCA
35	SOHANLAL .N	BCA
36	CHARAN KUMAR .S	BCA
37	RANJITHA .L	BCA
38	JYOTHI .R	BCA
39	MONIKA .S	BCA
40	RAJESH .R	BCA

  
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Bengaluru-560 009.

41	PRAJWAL M.P	BCA
42	YAMUNA .P	BCA
43	RAJ KIRAN .S	BCA
44	HEMANTH KUMAR.S	BCA
45	HARISH .K.S	BCA
46	USHA M	BCA
47	KAVYA .K	BCA
48	SANDEEP .V	BCA
49	JEEVAN KUMAR .S	BCA
50	KAVYA .B	BCA
51	CHIRAGH GOWDA .B	BBA
52	HARSHITHA .K.G	BBA
53	KAVYA .K	BBA
54	KIRAN KUMAR .R	BBA
55	NAVEEN KUMAR.N	BBA
56	NAVEEN KUMAR .B	BBA
57	NITISH S	BBA
58	PALLAVI .H	BBA
59	RAJENDRAN .P	BBA
60	RAKSHITH .B.S	BBA

  
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of Science, Arts & Commerce  
Bengaluru-560 009.



**SRI JAGADGURU RENUKACHARYA COLLEGE OF  
SCIENCE, ARTS AND COMMERCE**

#9, Race Course Road, Bangalore - 560 009

**PLACEMENT CELL 2018-2019**

Name of the Activity : Numerical Reasoning, Pattern Recognition and Corporate Etiquettes

No. of Students Participated : 137

Year of the activity : 2018-2019

A Report on **Career Guidance** – Numerical Reasoning, Pattern Recognition and Corporate Etiquettes


The Sri Jagadguru Renukacharya College of Science, Arts and Commerce in association with the IQAC Cell organized a Career Guidance Program for final year students on 21/03/2019, 26/03/2019 and 28/03/2019 by Mr.Manish, Career Forum.

The Training session was headed by Mr.Manish Career Forum . They gave information about Arithmetic Reasoning and Numerical Reasoning. He explained on, how to solve Arithmetic problems and Pattern recognition. Then they conducted the session for Numerical reasoning. It includes about the solving logical reasoning questions by performing various mathematical operations. Then they gave information for Corporate Etiquettes. Corporate etiquette is a set of rules and regulations one must follow while at work. It can also be referred to as discipline that guides at workplace. Corporate etiquette are the behaviours that are expected from workers to show professionalism.



  
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Sri Jagadguru Renukacharya College  
of Science, Arts & Commerce  
Bangaluru-560 009.

List of the Students Participated		
Sl.No.	Name of the Student	Class
1	VARUN KUMAR .D	BCA
2	SOHANLAL .N	BCA
3	POOJA .S	BCA
4	LUMINA .K.A	BCA
5	KANTHRAJ.S	BCA
6	SHIVAKUMAR.R	BCA
7	SNEHA S.J.	BCA
8	CHARAN KUMAR .S	BCA
9	RANJITHA .L	BCA
10	JYOTHI .R	BCA
11	MONIKA .S	BCA
12	RAJESH .R	BCA
13	PRAJWAL M.P	BCA
14	PALLAVI .P	BCA
15	MALA .R	BCA
16	AYYAPPA	BCA
17	SUSHMITHA .S	BCA
18	MANOJ N	BCA
19	THEJASWINI .C	BCA
20	SHARATH .R	BCA
21	KAUSHIK .G	BCA
22	ARUN .N	BCA
23	YAMUNA .P	BCA
24	RAJ KIRAN .S	BCA
25	HEMANTH KUMAR.S	BCA
26	HARISH .K.S	BCA
27	USHA M	BCA
28	KAVYA .K	BCA
29	SANDEEP .V	BCA
30	JEEVAN KUMAR .S	BCA
31	KAVYA .B	BCA
32	FAYAZ AHAMED .G	BCA
33	BALAJI C	B.COM
34	BALAJI R	B.COM
35	BHARATH A T	B.COM
36	BHARATH RAO B	B.COM
37	BHARATH T S	B.COM
38	BHAVYA R	B.COM
39	BHIMASENA M	B.COM
40	CHANDAN V	B.COM

  
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**of Science, Arts & Commerce**  
**Bengaluru-560 009.**

41	CHARAN G T	B.COM
42	DEEPAK M	B.COM
43	DILIP KUMAR L	B.COM
44	DIVYASHREE T S	B.COM
45	GEETHA J	B.COM
46	HARIPRASAD N	B.COM
47	HARISH K S	B.COM
48	IJAZAHMED	B.COM
49	KARTHIKEYAN J	B.COM
50	KAVI KEERTHI V	B.COM
51	KIRAN KUMAR C N	B.COM
52	KRISHNA MURTHY S	B.COM
53	KRUTHIKA K PANI	B.COM
54	MADHUSUDANA S	B.COM
55	MANJUNATH N	B.COM
56	MANOJ KUMAR R K	B.COM
57	MAYUR K SHAH	B.COM
58	MOHAN R	B.COM
59	MURALI N	B.COM
60	NAGAMANI KANDAN S	B.COM
61	NAGASHREE K	B.COM
62	NAGESH P	B.COM
63	NAGESHA	B.COM
64	NAVYASHREE M	B.COM
65	NIKSHITH S A	B.COM
66	NIRANJAN M	B.COM
67	NITHIN N	B.COM
68	PANDIAN P	B.COM
69	PRASHANTH J HAMSAGAR	B.COM
70	PRIYA A	B.COM
71	PRIYANKA K	B.COM
72	RAHUL JAIN B	B.COM
73	BHARATH KUMAR B	B.COM
74	BHARATH RAJ D R	B.COM
75	BHARATHIRAJ S	B.COM
76	BHOOMIKA N	B.COM
77	CHAITHRA R	B.COM
78	CHANDAN J	B.COM
79	CHANDRAKALA J	B.COM
80	CHAYA B R	B.COM
81	DARSHAN K	B.COM
82	DAYANANDA TEJSWI GOWDA S	B.COM
83	GANESH A R	B.COM

  
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84	GIRIRAJA GNANESHWARA	B.COM
85	HARISH V	B.COM
86	HEMANT TIWARI	B.COM
87	HITENDRA S KUMAR	B.COM
88	INDHU A	B.COM
89	JAGAN B	B.COM
90	JASMIN P	B.COM
91	JITESH M	B.COM
92	KEERTHI R	B.COM
93	KEVIN RAY	B.COM
94	KISHORE G	B.COM
95	LAKSHMI N	B.COM
96	MADHU R	B.COM
97	MANJUNATH R	B.COM
98	MOHAN KUMAR K	B.COM
99	MOHAN M	B.COM
100	NAGARJUNA S	B.COM
101	OM PRAKASH T	B.COM
102	PARAMESH	B.COM
103	PAVAN S	B.COM
104	POOJA S M	B.COM
105	PRABHAKAR P	B.COM
106	PRADEEP	B.COM
107	PRAVEEN N	B.COM
108	PREMA M	B.COM
109	PRUTHVI RAJ L	B.COM
110	AKSHAY K.L	BBA
111	ANJAN K.S	BBA
112	ARUN .R	BBA
113	ASHA.C	BBA
114	BHARATH .G	BBA
115	BHIMRAJ .T	BBA
116	CHIRAGH GOWDA .B	BBA
117	HARSHITHA .K.G	BBA
118	KAVYA .K	BBA
119	KIRAN KUMAR .R	BBA
120	NAVEEN KUMAR.N	BBA
121	NAVEEN KUMAR .B	BBA
122	NITISH S	BBA
123	PALLAVI .H	BBA
124	RAJENDRAN .P	BBA
125	RAKSHITH .B.S	BBA
126	SAI TEJA .G	BBA

  
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127	SANDEEP .M	BBA
128	SANJAY .S	BBA
129	SHASHIKANTH .N	BBA
130	SRINATH .M.R	BBA
131	VEERAJ PRADEEP MANE	BBA
132	VIKAS SUTHAR	BBA
133	VISHINU YADAV .G	BBA
134	DENITA LYNGDOH	BBA
135	JOSHUA .K	BBA
136	NAGA SAI MANOJ .S	BBA
137	KUSHAL P.S.	BBA

  
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Bengaluru-560 009.





ESTD : 1945

# SJR

Sri Jagadguru Renukacharya Education Society ®

ಎಸ್. ಜಿ. ಆರ್. ವಿಜ್ಞಾನ, ಕಲಾ ಮತ್ತು ವಾಣಿಜ್ಯ ಮಹಾವಿದ್ಯಾಲಯ  
College of Science, Arts & Commerce

Affiliated to Bengaluru City University & NAAC Accredited Institution

# 9, Race Course Road, Ananda Rao Circle, Bengaluru-560 009.

Phone: 080-22264952 E-mail: principal@sjrc.edu.in Website: www.sjrc.edu.in

## List of Students Placed - 2018-2019

Sl.No	Name of student placed	Program graduated from	Name of the employer	Pay package at appointment (In INR per annum)	Page No's
1	Kavana S	B.Com	GTT	2.38 L	4-5
2	Priya M	B.Com	GTT	2.38 L	4-5
3	Pooja M	B.Com	GTT	2.38 L	4-5
4	Ameena Farzeen	B.Com	GTT	2.38 L	4-5
5	Divya K	B.Com	GTT	2.38 L	4-5
6	Chandana T K	B.Com	GTT	2.38 L	4-5
7	Sumaiya Taj C	B.Com	GTT	2.38 L	4-5
8	Naghma Nigar	B.Com	GTT	2.38 L	4-5
9	Tulsi R	B.Com	GTT	2.38 L	4-5
10	Sathish V	B.Com	GTT	2.38 L	4-5
11	Narasappa S	B.Com	GTT	2.38 L	4-5
12	Abdul Khadeer	B.Com	GTT	2.38 L	4-5
13	Suhas A	B.Com	GTT	2.38 L	4-5
14	R Ramdas	B.Com	GTT	2.38 L	4-5
15	Shashi Kumar J	B.Com	GTT	2.38 L	4-5,7
16	M Gunashekar	B.Com	GTT	2.38 L	4-5
17	Prashanth K	B.Com	GTT	2.38 L	4-5,6
18	Girish S	BBA	GTT	2.38 L	4-5

19	Manoj S	B.Com	GTT	2.38 L	4-5
20	Srinidhi B R	B.Com	GTT	2.38 L	4-5
21	Shivkumar B H	B.Com	GTT	2.38 L	4-5
22	Hanumesh	B.Com	GTT	2.38 L	4-5
23	Ameena Farzeen	B.Com	Infosys	1.5 L	8
24	Manoj S	B.Com	Infosys	1.5 L	9
25	Jeevan Kumar	BCA	TATA	1.56 L	10-17



ESTD : 1945

# SJR

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College of Science, Arts & Commerce

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Phone: 080-22264952 E-mail: principal@sjrc.edu.in Website: www.sjrc.edu.in

## List of Students Placed - 2018-2019

Sl.No	Name of student placed	Program graduated from	Name of the employer with contact details	Pay package at appointment (In INR per annum)
1	Kavana S	B.Com	GTT	2.38 L
2	Priya M	B.Com	GTT	2.38 L
3	Pooja M	B.Com	GTT	2.38 L
4	Ameena Farzeen	B.Com	GTT	2.38 L
5	Divya K	B.Com	GTT	2.38 L
6	Chandana T K	B.Com	GTT	2.38 L
7	Sumaiya Taj C	B.Com	GTT	2.38 L
8	Naghma Nigar	B.Com	GTT	2.38 L
9	Tulsi R	B.Com	GTT	2.38 L
10	Sathish V	B.Com	GTT	2.38 L
11	Narasappa S	B.Com	GTT	2.38 L
12	Abdul Khadeer	B.Com	GTT	2.38 L
13	Suhas A	B.Com	GTT	2.38 L
14	R Ramdas	B.Com	GTT	2.38 L
15	Shashi Kumar J	B.Com	GTT	2.38 L
16	M Gunashekar	B.Com	GTT	2.38 L
17	Prashanth K	B.Com	GTT	2.38 L
18	Girish S	BBA	GTT	2.38 L
19	Manoj S	B.Com	GTT	2.38 L
20	Srinidhi B R	B.Com	GTT	2.38 L
21	Shivkumar B H	B.Com	GTT	2.38 L
22	Hanumesh	B.Com	GTT	2.38 L
23	Ameena Farzeen	B.Com	Infosys	1.5 L
24	Manoj S	B.Com	Infosys	1.5 L
25	Jeevan Kumar	BCA	TATA	1.56 L

**PRINCIPAL**  
Sri Jagadguru Renukacharya College  
of Science, Arts & Commerce  
Bengaluru-560 009.

Compose

Inbox 44

Starred

Snoozed

Sent

Drafts 12

More

Labels

## GTT (CG) Campus Drive \_final round (2019) - Bangalore Inbox x



**Shridhar Deshpande** shridhardeshpande@gttconnect.com [via](#) yahoo.com  
to me, Kanchanaa

Dear Sir/Ma'am,

The date for final round of the interview for CG F&A process is scheduled on **02nd April 2019**(confirmed by (

PFA list of candidates shortlisted for the final round of interview .

Please inform the students to bring 2 copies of resume and 1 Govt. Id proof on the date of interview.

Kindly acknowledge this email as token of confirmation.

Venue details for the Interview :

**Capgemini Technology Services India Limited**  
**Brigade Metropolis**  
**Summit Tower 'A',73/1, Garudacharpalya, Mahadevapura Post, Whitefield Main Road,**  
**Bengaluru - 560 048 Karnataka,**  
**INDIA**

Contact Person Name : Roshind .

  
**PRINCIPAL**  
**Sri Jagadguru Renukacharya College**  
**of Science, Arts & Commerce**  
**Bengaluru-560 009.**

Sl No.	Date	Name	Mobile	Email	College	Qualification	%age till 4th sem	Aptitude score	GTT Shortlisted/Rejected	CG Selcted/Rejected
1	19-03-2019	Kavana.S	7022358073	kavanas1509@gmail.com	S.J.R. Degree College	B.Com	78	23	shortlisted	
2	19-03-2019	Priya.M	8660587916	priya.2003.m@gmail.com	S.J.R. Degree College	B.Com	80	21	shortlisted	
3	19-03-2019	Pooja.M	9008898136	mohanpadmavathipooja999@gmail.com	S.J.R. Degree College	B.Com	70	23	shortlisted	
4	19-03-2019	Ameena Farzeen	8792744475	ameenamalik1234@gmail.com	S.J.R. Degree College	B.Com	80	23	shortlisted	
5	19-03-2019	Divya K	9945498921	divyakrishna3011@gmail.com	S.J.R. Degree College	B.Com	64	20	shortlisted	
6	19-03-2019	Chandana T K	8073703972	chandanaagombe1998@gmail.com	S.J.R. Degree College	B.Com	70	20	shortlisted	
7	19-03-2019	Sumaiya Taj C	7019394498	sumaiyakhan5120@gmail.com	S.J.R. Degree College	B.Com	76	28	shortlisted	
8	19-03-2019	Naghma Nigar	9916434847	naghmakhan02@gmail.com	S.J.R. Degree College	B.Com	70	22	shortlisted	
9	19-03-2019	Tulsi R	9742602194	princestulsi.ev98@gmail.com	S.J.R. Degree College	B.Com	63	23	shortlisted	
10	19-03-2019	Sathish V	8095335143	sathishstylish619@gmail.com	S.J.R. Degree College	B.Com	70	22	shortlisted	
11	19-03-2019	Narasappa S	7090679271	narasappasn2@gmail.com	S.J.R. Degree College	B.Com	61	21	shortlisted	
12	19-03-2019	Abdul khadeer	6363269774	abdulkhadeer2704@gmail.com	S.J.R. Degree College	B.Com	81	22	shortlisted	
13	19-03-2019	Suhas A	9986857973	suhasbuihall@gmail.com	S.J.R. Degree College	B.Com	73	20	shortlisted	
14	19-03-2019	R Ramdas	7011553965	rramdas1998@gmail.com	S.J.R. Degree College	B.Com	60	27	shortlisted	
15	19-03-2019	Shashi kumar J	7676462727	shashi201408@gmail.com	S.J.R. Degree College	B.Com	76	24	shortlisted	
16	19-03-2019	M Gunashekar	6360894310	gunashekar7773@gmail.com	S.J.R. Degree College	B.Com	-	24	shortlisted	
17	19-03-2019	Prashanth K	9902084424	kprashanth00121@gmail.com	S.J.R. Degree College	B.Com	75	23	shortlisted	
18	19-03-2019	Girish S	9741025392	girishsrinivas401@gmail.com	S.J.R. Degree College	BBA	62	26	shortlisted	
19	19-03-2019	Manoj S	8088239900	manojabi9900@gmail.com	S.J.R. Degree College	B.Com	75	21	shortlisted	
20	19-03-2019	Srinidhi B R	9591211461	srinidhibr1998@gmail.com	S.J.R. Degree College	B.Com	68	27	shortlisted	
21	19-03-2019	Shivakumar B H	9206873706	shivanatarajkumar2@gmail.com	S.J.R. Degree College	B.Com	71	25	shortlisted	
22	19-03-2019	Hanumesh	8904944838	hanugolla1998@gmail.com	S.J.R. Degree College	B.Com	71	26	shortlisted	

  
**PRINCIPAL**  
 Sri Jagadguru Renukacharya College  
 of Science, Arts & Commerce  
 Bengaluru-560 009.



## LETTER OF INTENT

CIN: U74999PN2008PTC132520

Ref.:

Date: 19/03/2019

Dear Prashanth k

**Sub:** Letter of Intent for your selection with Capgemini Business Services India Limited  
("the Company")

We congratulate you and note with pleasure that you are selected in the final interview with the Company as Trainee Associate.

In terms of the understanding between the Company and Global Talent Track Private Limited (GTT), you will undergo Training with GTT and upon your satisfactory completion of the same; the Company will be pleased to make you an offer of employment subject to the following conditions being satisfied:

1. You shall attend and participate in all the classes and sessions of the Training Course and undergo and successfully clear the periodical assessment of your performance, both written and practical, as per the training schedule and curriculum of the Training Course
2. You shall successfully complete your graduation without any backlog with an aggregate of minimum 60% marks
3. You shall successfully clear background checks, have confirmation and authentication of your educational certificates from the schools, universities or institutions concerned from where you have cleared those courses, undergo and pass out medical fitness tests including drug tests and other hiring screens as per the applicable Company policies from time to time
4. You have completed eighteen (18) years of age and have produced documentary proof for the same
5. You shall submit relevant documents as prescribed by GTT and the Company
6. You shall be flexible to work in any Shift of work, including, Night shifts
7. You will be included in the training as per the requirement of the Company
8. You shall fulfill any other criteria as set by the Company from time to time

We extend you a warm welcome, wish you all the best in your career and look forward for a long enduring relationship.

May we request you to sign and return a copy of this letter in token of your acceptance of the aforesaid Terms and Conditions.

With regards, we remain,  
Yours sincerely,  
For Global Talent Track Private Limited

Ms. Mamta Thakur,  
Sr. Key Account Manager

Accepted and Agreed

**PRINCIPAL**

**Sri Jagadguru Renukacharya College  
of Science, Arts & Commerce  
Bengaluru-560 009.**

Head Office Address :- 401, 4<sup>th</sup> Floor, Zero One IT Park, Gharpadi - Mundhwa Road, Mundhwa, Pune - 411035

Fact :- 020 - 66472300

www.gtconnect.com

CIN:- U74999PN2008PTC132520



## LETTER OF INTENT

CIN: U74999PN2008PTC132520

Ref:

Date: 19/03/2019

Dear Shashi Kumar J

Sub: Letter of Intent for your selection with Capgemini Business Services India Limited ("the Company")

We congratulate you and note with pleasure that you are selected in the final interview with the Company as Trainee Associate.

In terms of the understanding between the Company and Global Talent Track Private Limited (GTT), you will undergo Training with GTT and upon your satisfactory completion of the same; the Company will be pleased to make you an offer of employment subject to the following conditions being satisfied:

1. You shall attend and participate in all the classes and sessions of the Training Course and undergo and successfully clear the periodical assessment of your performance, both written and practical, as per the training schedule and curriculum of the Training Course
2. You shall successfully complete your graduation without any backlog with an aggregate of minimum 60% marks
3. You shall successfully clear background checks, have confirmation and authentication of your educational certificates from the schools, universities or institutions concerned from where you have cleared those courses, undergo and pass out medical fitness tests including drug tests and other hiring screens as per the applicable Company policies from time to time
4. You have completed eighteen (18) years of age and have produced documentary proof for the same
5. You shall submit relevant documents as prescribed by GTT and the Company
6. You shall be flexible to work in any Shift of work, including, Night shifts
7. You will be included in the training as per the requirement of the Company
8. You shall fulfill any other criteria as set by the Company from time to time

We extend you a warm welcome, wish you all the best in your career and look forward for a long enduring relationship.

May we request you to sign and return a copy of this letter in token of your acceptance of the aforesaid Terms and Conditions.

With regards, we remain,  
Yours sincerely,  
For Global Talent Track Private Limited

Ms. Mamta Thakur,  
Sr. Key Account Manager

Accepted and Agreed

**PRINCIPAL**  
**Sri Jagadguru Renukacharya College**  
**of Science, Arts & Commerce**  
**Bengaluru-560 009.**

Registered Office Address :- 401, 4<sup>th</sup> Floor, Zero One IT Park, Ghorpadi - Mundhwa Road, Mundhwa Pune - 411036

Contact :- 020 - 66472300

www.gttconnect.com

CIN:- U74999PN2008PTC132520

Letter of Interest

To *Ameena Farzeen*

Greetings from Infosys BPM!

We refer to your application for employment and the subsequent interview process you had with Infosys BPM Limited ("Company").

We are pleased to inform you that you have cleared the selection process held at your college. You would now be expected to attend our training program at the Infosys campus in Mysore for a duration of 15-20 days. Post training, you will undergo an assessment and on clearing the same, you may be offered a role/job in the Company. While this letter does not directly constitute an employment offer, if you do clear further rounds of our selection process and complete the other necessary formalities, a letter of employment will be sent to you with all your joining details. There are certain terms and conditions that a candidate must know while exploring employment options with the Company. Given below is a non-exhaustive list of these terms and conditions:

1. A candidate may be assigned to work at, deputed or be transferred to any of the Company's units / departments, locations, affiliate entities or subsidiary companies. The Company expects the candidate to be willing to undertake the responsibilities assigned to him/her in the location/department/unit as may be determined by the Company.
2. A candidate is required to submit certain documents at the time of joining the Company. The Company will communicate to the candidate the list of those documents once it decides to make an offer of employment to him/her. It is expected that the candidate will submit each of those documents, failing which the Company may take appropriate action(s) including the withdrawal of the offer of employment.
3. The Company has its own transport facility for the benefit of all employees. An employee can avail this facility, provided he/she abides by the Company's transport policy. Once an offer of employment is made to a candidate, the terms of the above stated policy will be communicated to him/her.
4. Before joining employment of the Company a candidate has to submit a medical certificate in the form and manner prescribed by the Company. In addition to this, the Company reserves the right to conduct further verification of your medical condition and/or records if it is deemed necessary in light of the work that will be performed by you.
5. Each candidate who is made an offer of employment by the Company is required to register himself/herself on [www.nationalskillsregistry.com] before joining employment of the Company at his/her own cost, failing which the Company may take appropriate action(s) including the withdrawal of the offer of employment.

The Company reiterates that this letter is being issued to intimate you about the essential terms which you must be aware of while considering employment opportunities with us. You are therefore requested to ensure that all these terms are adhered to at every point during the selection process. We look forward to your participation in the further rounds of selection and hope to see you at Infosys BPM.

For any further clarifications, please do reach out to us at bpm\_campuscam@infosys.com. 080 40670678

Yours sincerely,

For Infosys BPM Ltd.

Issued By:

Acknowledgement of receipt:



Raghavendra K  
Senior Vice President &  
Global Head- HRD

Signature:  
Issuer's Name: *Anula*  
Issuer's Emp. No.: *848225*

Name: *Ameena Farzeen*  
Date: *18/03/2019*  
Location: *Bengaluru*

INFOSYS BPM LIMITED  
(Formerly known as Infosys BPO Limited)  
CIN: U72209KA2002PLCO10310  
Plot Nos. 2673, 2674 and 2675  
Hovur Road, Electronic City  
Bengaluru - 560 109, India  
T: 91 80 2852 2105  
F: 91 80 2852 2411





Letter of Interest

To Mancj S

Greetings from Infosys BPM!

We refer to your application for employment and the subsequent interview process you had with Infosys BPM Limited ("Company").

We are pleased to inform you that you have cleared the selection process held at your college. You would now be expected to attend our training program at the Infosys campus in Mysore for a duration of 15-20 days. Post training, you will undergo an assessment and on clearing the same, you may be offered a role/job in the Company. While this letter does not directly constitute an employment offer, if you do clear further rounds of our selection process and complete the other necessary formalities, a letter of employment will be sent to you with all your joining details. There are certain terms and conditions that a candidate must know while exploring employment options with the Company. Given below is a non-exhaustive list of these terms and conditions:

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For any further clarifications, please do reach out to us at bpm\_campusteam@infosys.com. 080-40670578

Yours sincerely,

For Infosys BPM Ltd.

Issued By:

Acknowledgement of receipt:

Raghavendra K  
Senior Vice President &  
Global Head- HRD

Signature:  
Issuer's Name:  
Issuer's Emp. No.:

Name: Mancj S  
Date: 18/MAR/2019  
Location: Bangalore

INFOSYS BPM LIMITED  
(Formerly Known as Infosys BPO Limited)  
CIN: U72200KA2002PLC030310  
Plot Nos. 26/3, 26/4 and 26/6  
Hosur Road, Electronics City  
Bangalore - 560 100, India  
T: 91 80 2852 2405  
F: 91 80 2852 2411

**PRINCIPAL**  
**Sri Jagadguru Renukacharya College**  
**of Science, Arts & Commerce**  
**Bengaluru-560 009.**



**Offer: BUSINESS PROCESS SERVICES**  
**Ref: TCSL/DT20184801670/Bangalore/BPS/BTN**  
**Date: 27/10/2018**

Mr. Jeevan Kumar S  
#22 1st Main 4th Cross  
Kurlappa Complex  
Bangalore-560064  
Karnataka  
Tel# -


Dear Mr. Jeevan Kumar S,

**Sub: Letter of Offer and Terms of Traineeship**

Thank you for exploring training opportunities with Tata Consultancy Services Limited . You have successfully completed our initial selection process and we are pleased to make you an offer as "Trainee BPS" for a period of 12 months. During this period you will be paid a stipend of Rs. **13,000/-** per month. You will be engaged as a Trainee / Apprentice under the model / certified Standing Orders (as the case may be) applicable to you.

Kindly confirm your acceptance of this traineeship by proposing your date of joining and signing Annexure 1. If not accepted within 7 days of receipt, this offer is liable to lapse at the discretion of the Company. You may handover your acceptance letter to the HR Officer/ Induction Officer at any of our offices.

After you accept this letter of traineeship and clear the medical check-up, and background check you will be given a letter of appointment as a trainee indicating the details of your joining date and initial place of posting after completing joining formalities as per company policy.

  
**PRINCIPAL**  
**Sri Jagadguru Renukacharya College**  
**of Science, Arts & Commerce**  
**Bengaluru-560 009.**

**TCSL Confidential**

**TATA CONSULTANCY SERVICES**

TCS House Ravelline Street Mumbai 400 001 India

Tel 91 22 6778 9999 Fax 91 22 6778 9000. e-mail corporate.office@tcs.com, website www.tcs.com

Registered Office: 9th Floor Nirmal Building Nariman Point Mumbai 400 021.



## OTHER BENEFITS

### **1. Health Insurance Scheme**

TCSL brings the benefit of health insurance cover to you and your dependents under the company's Health Insurance Scheme (HIS). You are automatically covered under a default HIS Plan.

You have the flexibility to choose a plan which is higher than the existing default plan, by paying the applicable additional premium plus Service Tax, in which case the below benefits can be availed:

- a) Domiciliary Cover: This is a provision to cover the cost incurred towards any domiciliary treatment up to a specified limit for each insured person per annum.
- b) Base Cover: This is a provision to cover the cost incurred on hospitalization treatments up to a specified limit for each insured person per annum.
- c) Floater Cover: This benefit covers the hospitalization expenses incurred over and above the basic hospitalization cover limit. This is a family floater cover for you and your enrolled dependents.

The total premium is split between Base Cover and Floater Cover Premium as per the plan applicable.

i. Base Cover Premium: Towards Domiciliary and Base cover for self, spouse and up to three children is entirely borne by TCSL, provided these members are explicitly enrolled by you under the scheme. Additionally, if you wish to cover dependent parents/parents-in-law or remaining children, the applicable premium per insured person is to be borne by you.

ii. Floater Cover Premium: Towards Floater cover is to be borne by you.

\*Note: The above Health Insurance Scheme is subject to revision. The policy changes if any, in future, will prevail. For further details, please refer to the policy document

### **2. Professional Memberships:**

You will be eligible for reimbursement of expenses towards professional membership as per TCSL's policy.



### **3. Social Security - Employees' State Insurance:**

The company will contribute 4.75% of your stipend or such amount as determined by law towards ESI contribution till you remain covered under Employee's State Insurance Act, 1948.

### **4. Compensation Benefits under ESI Act / Employees' Compensation Act:**

Till you are covered under Employees State Insurance Act (ESI Act), you are entitled to claim the benefits in the event of accidental injury resulting into death or disablement arising out of and in the course of employment, from Employees' State Insurance Corporation.

When you will be out of the purview of ESI Act, you will be eligible for compensation benefit in the event of death / disablement arising out of and in the course of employment as per the Employee Compensation Act (Amendment Act of 2017) or the benefits under the Company's Group Term Life Insurance scheme / Personal accident insurance scheme as the case may be, whichever is more beneficial. For more details on this, refer TCS India policy - Group Life Insurance and TCS India policy - Health Insurance.

### **5. Night Shift Stipend:**

Trainees assigned to night shifts for training would be eligible for a Night Shift Stipend of Rs. 200/- per shift as per the company policy.

### **6. Process Specific Stipend:**

Based on your allocation, to a process and on account of the process complexity involved, you may be eligible for additional process specific stipend, as defined by the Company.

## **TERMS OF TRAINEESHIP**

### **1. Traineeship Pre-requisites**

Your appointment as a Trainee / Apprentice under the model / certified Standing Order will be subject to successful completion of your graduation examination without any pending arrears / back logs during the entire course duration.

It is clearly understood, agreed and made abundantly clear that in case you do not successfully clear your graduation your traineeship with TCSL will be discontinued without any notice or notice pay

It is mandatory to declare the gaps / arrears / back log, if any, during your academics and work experience. The management reserves the right to withdraw/revoke the offer of traineeship at any time at its sole discretion in case of any discrepancy or false information is found in the details submitted by you.



## **2. Traineeship Period:**

During the period of your training of 12 months, you may be required to undergo classroom and on the job training. During this period, you may be appraised to evaluate your performance and if your performance is found to be satisfactory, you may be absorbed / appointed in the regular employment of the Company at its sole discretion.

It is hereby specifically clarified that the Company is under no obligation whatsoever to absorb / appoint you on regular basis upon successful completion of your training period of 12 months. You shall not be deemed to have been absorbed / appointed in the regular employment of the company, unless & until you receive a written communication in this regard from the Company.

If your performance is found unsatisfactory, TCSL may terminate your traineeship forthwith by giving you 30 calendar days' notice in writing or payment of stipend for 30 calendar days in lieu thereof.

If you remain on unauthorized absence for a consecutive period of 3 days during the training programme without authorisation or intimation, a presumption shall arise that you have abandoned your traineeship and the company shall be entitled to disqualify and disentitle you forthwith for any further training and your name is liable to be automatically stand discontinued from the list of ILP trainees without any further intimation / separate communication to you.

## **3. Hours of Training:**

You may be required to undergo training in shifts and / or in extended training hours as permitted by law.

## **4. Leave:**

You will be entitled for leaves as per the company's policy.

## **5. Transport:**

TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. TCS employees living beyond these boundaries would be required to make their own arrangements and the routes are predetermined and not permitted to be varied under any circumstances. The company will make appropriate provisions for those working in night shift as permitted by law/ policy.

## **6. Alternative Occupation / Traineeship:**

During the period of your traineeship at TCSL, you are not permitted to undertake any other traineeship, employment, business, assume any public or private office, honorary or remunerative, without the prior written permission of the company.



**7. Confidentiality Agreement:**

As part of the joining formalities, you are required to sign a confidentiality agreement, which aims to protect the intellectual property rights and business information of TCSL and its clients.

**8. TATA Code of Conduct:**

You are required to sign the TATA Code of Conduct and follow the same in your day to day conduct as a trainee of TCSL.

**9. Notice Period:**

You will have to give at least 30 calendar days' prior notice in writing before discontinuing your traineeship with the Company. The Company may discontinue your traineeship by giving you 30 calendar days' notice in writing or payment of stipend for 30 days in lieu thereof.

**10. Medical Test:**

You are required to undergo a pre-employment medical check-up and obtain a fitness certificate from the registered medical practitioner/Doctor. This is a pre-condition for employment. Please collect the medical check-up authorization letter from the company HR executive, at the time of submitting your written acceptance of this offer. To verify your identification, we request you to carry a photograph and a photo identification document issued by government like passport, PAN card, Election Card, Driving License etc. If you are a campus recruit, you may produce your current educational institute's photo identification card in the absence of government photo identification document.

Retention of reasonable medical fitness is also a condition of employment. The company also reserves the right to get yourself examined by a doctor at any time during your employment to ascertain your medical fitness. The opinion of the doctor appointed by the company shall be final and binding on both parties. Your failure, refusal or inability to appear for such medical examination will result in the determination of your employment contract without any notice or notice pay in lieu of notice.

Your services are liable to be terminated / determined on account of your continued ill health or if you are found to be medically unfit for the job as may be certified by the company's doctor.

**11. Background Check:**

Your traineeship will be subject to a background check in line with the Company's background check policy. A specially appointed agency will conduct internal and external background checks. Normally, such checks are completed within one month of joining. If the background



checks are unfavorable or at a variance with your own declarations, your traineeship will be discontinued without any notice.

## **12. Submission of Documents:**

At the time of your joining traineeship, photocopy of the following documents should be submitted. Please carry the original copies for verification.

- Standard X and XII Mark sheets equivalent
- Degree certificate and mark sheets for all semesters
- Postgraduate degree certificate and mark sheets for all semesters (if you are a Post-graduate)
- Birth Certificate / Proof of Age
- Passport
- 6 photographs - passport size
- An affidavit / notarised undertaking that there is no criminal offence registered/pending against you.

Your original documents will be returned to you after verification.

## **13. Initial Learning Programme (ILP)**

On joining TCSL as Trainee, you will be given the benefit of formal & on the job training ("Initial Learning Programme") at the location, as identified, for such a period as TCSL may decide. The said training programme forms a critical part of your traineeship and is an ongoing process. TCSL continues to make investment on training and development of its trainees. This will be of immense value to you and a large part of ownership and commitment has to come from you.

As TCSL progresses with these initiatives, monitoring performance will be an ongoing process and a formal evaluation will be carried out during the training. We would request that the training be taken very seriously to enable you to add maximum value to your professional and personal growth.

## **14. Letter of Appointment**

Your will be issued a letter of appointment on your joining and after completing joining formalities as per TCSL policy

## **15. Terms and conditions:**

The above terms and conditions of traineeship are specific to your traineeship period in India

## **16. Rules and Regulations of the Company:**

Your traineeship will be governed by the policies, rules, regulations, practices, processes and procedures of the Company as applicable to you and the changes therein from time to time.



**17. Compliance to all clauses:**

You will be required to fulfill all the terms and conditions mentioned in this letter of offer of traineeship. Any failure to fulfill any term and /or condition and/or failure to clear any test successfully would entitle TCSL in withdrawing this letter of traineeship at its sole discretion.





### Withdrawal of Offer

If you fail to accept the offer from TCSL within 7 days, it will be construed that you are not interested in the employment and this offer will be automatically withdrawn. Post acceptance of TCSL offer letter if you fail to join on the date provided in the TCSL joining letter, the offer will stand automatically terminated at the sole discretion of TCSL .

We look forward to having you in our global team.

Yours Sincerely,

For Tata Consultancy Services Limited

**Rustom Beheram Sigamoria**  
Head Talent Acquisition, TCS Business Process Services



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

Encl: Annexure 1: Acceptance

**PRINCIPAL**  
Sri Jagadguru Renukacharya College  
of Science, Arts & Commerce  
Bengaluru-560 009.