Profile

Name   **: Swathi S**

Designation   : Accounts Assistant

Date of Birth   : 21-04-1991

Phone Number   : 7996602129
E-mail id   : Swathishaalu@gmail.com

Qualification   : Diploma in Computer Science

Job Profile   :

- Admission Fee Collection, Examination Fee approval work, both Aided & Un-aided Accounts.

- Maintenance in Tally /Ledger / monthly statements

- Work assigned by Principal, Superintendent, Accountant, senior staff.